



École KLO Middle School PAC MEETING MINUTES

Ecole KLO Middle School | PAC Meeting MINUTES
Date | November 22, 2021 Time| 6:30pm Location | KLO School Library

IN ATTENDANCE

Naomi Skarbo	Ashley Ragoonaden	Debbie Anne Wright		
Kristen Billing	Stephanie Harland	Terry Lum		
Maya Peever	Abbey Westbury	Michelle Crossley		
Adrian Neer	Darlene Atkinson			
Chris Oakes	Michelle Kershaw			

AGENDA DETAILS

1. President’s Welcome: Kristen B. welcomes the attendees to the PAC meeting
2. Meeting Called to Order by Kristen B. at 6:34pm
3. Review and Approval of Agenda
Two additions to the agenda: update on OKM catchments and Winter Greenery fundraising report
Motion to accept the agenda by Kristen B.
Moved by Stephanie H. and seconded by Maya P., accepted
4. Review and Approval of Previous Minutes (October 25, 2021)
Motion to accept the agenda by Kristen B.
Moved by Naomi S. and seconded by Stephanie H., accepted

REPORTS

ADMINISTRATORS REPORT Mr. Ashley Ragoonaden

Welcome and gratitude for parent participation

Discussion on student reporting structure:

Preparing for report card period- end of December; talk of a new reporting structure; following ministry mandates on how to report



Covid Protocols:

Moving into holiday season...unfortunately still restrictions due to Covid (no winter concerts); school administrative team attended recent Zoom meeting to review covid/mask protocols; creating safe enviro, wearing masks, gentle reminders

Dress Code:

Reviewed dress code with students; hat rule- no hat in class; less about fashion and more about health and safety; can identify students better when they are not wearing a hat. General rule is no hats in the learning facility

Parent Weekly Memo:

Any feedback on parent memo? PAC gives it a thumbs up

Student Voice:

School Administration looking at bringing small groups together of Grade 7, 8 and 9's to listen to Student Voice; meet with them on Fridays; if any parents would like to join, contact Mr. Ragoonaden; possibility of meeting through zoom as well.

School Rotations:

One of the benefits of a rotating schedule is that students do not attend the same class at the same time each day. Students who may be less engaged early in the day may be much more involved later in the day.

Platforms to communicate student learning:

Google classroom is encouraged; teachers have the autonomy to choose the platform that works best for them;

Concept of Re-testing:

Re-doing tests is available for students in some classes; "Through failure we move forward"; the overall goal is to "create children that are confident learners"; "our job is to give students the skill set to do this"; encourages equitable learning and is meant to show growth

ADMINISTRATORS REPORT Mr. Chris Oakes

Student Lockers:

Lockers have been provided to students; lockers can be accessed before school starts, at the beginning and end of the lunch period as well as the end of the day. In the morning, we are asking students to take all necessary supplies with them to their first two classes as well as their lunch. At the end of lunch, students can then access their lockers once again to gather their supplies for the last two classes of the day. Access to lockers during our morning and afternoon break as well as class time will not be permitted due to time constraints and Health and Safety protocols.

OKM Catchment:

Public Engagement Session re: OKM catchment @ OKM Gold gym from 5:00-7:00 pm (Nov. 22)

https://drive.google.com/file/d/1xXb9CTWa6_G1uTGwBva85IJhNwCVMnUa/view

PRESIDENT'S REPORT Kristen Billing

KLO PAC email:

Email account has been handed over to new PAC; Naomi, Adrian and Kristen have access

KLO PAC Bank Account:



Previous PAC has been removed from PAC bank account, and new PAC added; Adrian, Naomi and Kristen to visit bank and sign

TREASURER'S REPORT Adrian Neer

Review of KLO PAC Budget 2021/22

KLO PAC Budget 2021/22		
	General Fund Sept 2021 to Aug 2022	Gaming Fund Sept 2021 to Aug 2022
Income:		
1 Gaming	\$ -	\$16,420.00
2 Fundraising by PAC	\$2,500.00	\$
3 Fundraising by KLO	\$8,000.00	\$ -
4 Balance Forward	<u>\$3,398.15</u>	<u>\$10,724.54</u>
Total income:	\$13,898.15	\$27,144.54
Expenses:		
1 Teacher Luncheon	\$500.00	\$ -
2 Payment on Modular Farm loan	\$10,000.00	\$ -
3 COBBS Bursaries	\$2,325.00	\$ -
4 Teacher Requests for gaming funds	<u>\$-</u>	<u>\$20,000.00</u>
Total expenses:	\$12,825.00	\$20,000.00
Projected balance at year end:		
	\$1,073.15	\$7,144.54

Notes to Projected Income:

- 1 – annual Direct Access Grant to PACs, \$20 / 821 FTE students (2020/21)
- 2 – fund raising will include: Holiday Plant Sale, etc.
- 3 – KLO school has offered to contribute to paying off the loan taken by the KLO PAC for installation of the modular farm. For example, portions of the profit from CLAWSCO will be directed towards the PAC.
- 4 – amount in bank account at beginning of fiscal year

Notes to Expenses:

- 1 – end of year luncheon
- 2 – \$10,000 owing per year for five years to SD23
- 3 – will fund three \$750 bursaries for former KLO students
- 4 – requests to be approved at Nov 22 PAC meeting

SPECIFIC SPENDING PRIORITIES

COBBS BURSARY

Motion by Adrian Neer to approve spending \$2325 for the COBBS Bursaries

Moved by Abbey and seconded by Terry

Vote unanimous yes



GAMING FUND EXPENDITURES (Details outlined in *KLO PAC Funding Request 2021-2022* document)

1. Mr. McDougall \$3135.48

Lego spike prime kits for coding and robotics club

Not used to compete this year; 5 kits can be reused; 15-20 students in the club; district run competition; haven't been able to enter competition because they don't have enough supplies

Motion by Adrian Neer to approve spending \$3135.48 for Lego Robotics Club

Moved by Darlene and seconded by Terry

Vote unanimous yes

2. Mr. Dupree \$9715.19

Scoreboard for gymnasium

Replace old scoreboard that is no longer working; 30 plus years old

Motion by Adrian Neer to approve spending \$9715.19 for scoreboard

Moved by Michelle K and seconded by Maya

Vote unanimous yes

3. Ms. Sabino \$466.64

Miniature paints and paintbrushes

Club size varies from 10-20 students

Motion by Adrian Neer to approve spending \$466.64

Moved by Michelle K and seconded by Terry

Vote unanimous yes

5. Ms. DuMont \$880 for 3 years license

Math software for math club extension practice

For math education and practice; for those who want to excel in math; the learning tech center does not have anything similar; can also benefit students struggling with math

Motion by Adrian Neer to approve spending \$880.00

Moved by Terry and seconded by Darlene

Vote unanimous yes

6. Ms. Goutier \$1954.19

Cameras and printer for photo club

84 students- not enough cameras and cameras are outdated; some cameras do need to be replaced; 1:2 ratio; get kids connected to yearbook – grade 7-9; Yearbook kids help run the club; previous PAC investments in cameras are still all in use

Motion by Adrian Neer to approve spending \$1954.19

Moved by Abbey and seconded by Stephanie

Vote unanimous yes

7. Ms. Miller \$500

Lunch Clubs Classic Lego

Lego Club is growing



Motion by Adrian Neer to approve spending \$500.00
Moved by Michelle C and seconded by Adrian
Vote unanimous yes

8.Mr. Pengilly \$7000

Field trip to BMSC for Transportation

For 32 grade 9 students; requesting any contribution we can support; BMSC running field trips; uncertain what district 23 would permit.

Request tabled until the Spring.

Learn more about SD23 rules for field trips and travel

9. Ms. Bailey \$1480.01

New furniture for drama club area

Furniture is portable and easily moveable; cozy area for students; would benefit drama department as can use as props

Motion by Adrian Neer to approve spending \$1480.01

Moved by Stephanie and seconded by Abbey

Vote unanimous yes

10. Mr. Szalay \$3200

Drumb Sander machine

For woodworking and instrument building

Motion by Adrian Neer to approve spending \$3200.00

Moved by Michelle C and seconded by Darlene

Vote unanimous yes

11.Mr. Ragoonaden \$10,000

Seating for students to sit outside

Can't fund through capital assets; we can get 2 tables for \$10000; goal is to get 4 more tables; for area between gym and cafeteria

Request tabled until we receive more information

Review seating options and prices

12. Mr. Racine \$600 + 300 installation

Student ceremonies rotating ceiling motor

Request tabled until we receive more information

Review warranty and realistic installation costs and how long to install

Total requests from Gaming Grant

\$39, 831

COPAC REPORT Terry Lum

See Full Meeting minutes on website <https://copac.sd23.bc.ca/meetinginfo/minutes/Pages/default.aspx#/=>

Topics included digital wellness; consultation regarding catchments; vaccine mandated for school staff; FSA discussions;



FUNDRAISING REPORT

Winter Greenery Fundraiser- *Stephanie*

Vendor is Growing Smiles

<https://www.growingsmilesfundraising.com/>

\$1056 profit; 56 orders to sort; delivery 30th of November; need volunteers please contact KLO PAC

T-bones gift cards

Table until the spring; Fathers Day/camping/May long weekend

Save on More cards

Review for next year

Basil Cooper- Fundraiser

Family Photos; Michelle K to investigate and report

OLD BUSINESS

Nothing to report

NEW BUSINESS

Budget 2021/2022 Review and Approval

Motion by Adrian to approve the budget

Moved by Abbey and seconded Michelle C

Vote Yes unanimous

NEXT MEETING

Motion to adjourn the meeting Stephanie H.

Meeting adjourned at 8:50

NEXT MEETING: Wednesday January 24, 2022. Location KLO School Library

