

KLO Middle School Parent Advisory Council

September 21, 2020

Attendance: Tracey Coupal (Co-Chair), Hu Jing Yao (Treasurer), Ashley Ragoonadon (Principal), Joelle Brennan (Secretary, Myrna Stark Leader (Student Voice Rep), Terry Lum (COPAC Rep), Jennifer Nemet (Parent Member at Large), Alana Scarfo (Parent Member at Large), Terry Lum (COPAC Representative), Kyla Babcock (Vice Principal), Suzanne Summers-Gill, Michelle Kershaw

Regrets: Sarah DeFrancesco Berg (Co-Chair), Abbey Westbury

Location: ZOOM meeting platform

Agenda	Discussion	Action
<p>Welcome</p> <p>Review and Approval of Agenda</p> <p>Review and Approval of Previous Meeting Minutes</p>	<p>Meeting called to order at 1834 by Tracey</p> <p>Tracey requested a motion to approve</p> <p>Tracey requested a motion to approve previous meeting minutes (May 2020)</p> <p>Introductions started by Tracey</p>	<p>Motioned to approve by Terry, Seconded by Joelle, carried</p> <p>Motioned to approve by Terry, seconded by Joelle, carried</p>
<p>Reports</p>	<p>Administrators Report – Ashley Ragoonadon</p> <ul style="list-style-type: none"> • Warm Welcome to new VP Kyla • Chris Oakes also returning as VP • Rough student number 830 • Attempting to keep student groups to approximately 25 with bubbles of 60 • Attempting to bring as much normalcy (volleyball team up and running, working on figuring out clubs) • Hot lunch currently on hold, working on structures • Modular Farm (see below) • Looking for noon hour supervisors (information to be circulated) <p>Treasurers Report – Hu Jing Yao</p> <ul style="list-style-type: none"> • Circulated prior to meeting for review • Spreadsheet shared via Zoom 	<p>ALL: Account summary available for viewing upon request</p>

	<ul style="list-style-type: none"> • General account – 3408 • Gaming account - 5228 <p>PAC Co-Chair Report – Tracey Coupal/Sarah Berg</p> <ul style="list-style-type: none"> • Has been working with COBBS (due to funding changes with BC Gaming), update to come, may be some restructuring to come <p>COPAC Representative Report – Terry Lum</p> <ul style="list-style-type: none"> • Sent report via email • Short on staffing for distributive learning (elearning), currently resources for English program only. Students expected to return to in class schooling by November 13 (Spots held) 559 students enrolled, anticipating another 200 • Mask wearing clarification • BCCPAC website clarification on safety plan now posted • Zoom licenses available for PAC use • BCCPAC Submit conference will be online, attendance limits open • Plexiglass installed at schools • Looking for cleaners and lunch hour supervisors • Need to update by-laws to include electronic meetings (suggested wording supplied) <p>Student Voice Representative Report – Myrna Stark Leader</p> <ul style="list-style-type: none"> • Deferred 	<p>ALL: Copies available via email upon request</p>
<p>Old Business</p>	<p>Modular Farm HAS ARRIVED!</p> <ul style="list-style-type: none"> • Karla Lockwood (science teacher will be leading work) • Linkage still in place with Independent Grocer • Aiming for functional Mid 	

	<p>October</p> <ul style="list-style-type: none"> • PAC has agreed to incur a 50,000 loan to be repaid starting this school year • Follow up regarding previous interest by Rotary • Ashley meeting with Independent Grocer regarding food sales from Modular Farm yields • Clarification from Terry on which student would be participating in the Modular Farm 	
<p>New Business</p>	<p>Budget</p> <ul style="list-style-type: none"> • Review of process used last year • Plan to use same for this year <p>Fundraiser</p> <ul style="list-style-type: none"> • Wrapping Paper <ul style="list-style-type: none"> ○ Opportunity provided by Independent Grocer to fundraise and do promotion with Wrapping Paper sales (details to come on amount available and pricing) • Previous discussion about T-Bones gift cards <ul style="list-style-type: none"> ○ Tracey to make contact with T-bones and local business to determine if electronic is an option ○ Discussion about other store options • Review of Winter Greens Fundraiser (profit approximately 700.00) • Art Cards (Michelle spoke of success at Dorthea Walker) <ul style="list-style-type: none"> ○ Tracey moved that we go ahead with this provided it available, Terry seconded <p>AGM</p> <ul style="list-style-type: none"> • October 19th • Review of Positions available • Will plan for Zoom 	<p>JOELLE: To prepare this year's version for circulation</p> <p>TRACEY: to gather information from T-bones and other businesses</p> <p>MICHELLE: to confirm spot availability with Art Card. ADMIN: to confirm Art Teacher involvement</p>

	<p>20/21 PAC Meeting Dates</p> <ul style="list-style-type: none"> • Sep 21 • Oct 19 • Nov. 23 • Dec – no meeting planned. • Jan. 18 2021 • Feb. 22 • March - no meeting planned. • April 26 • May 17 <p>Will Plan for future meeting via Zoom until further notice</p>	
	<p>Motion to adjourn the meeting, Meeting Adjourned at 1950 by Tracey</p>	
	<p>Next Meeting – October 19, 2020 at 6:30PM (AGM)</p>	

Approved