

KLO Middle School Parent Advisory Council

September 16, 2019

Attendance: Janet Dhillon (President), Michelle Kershaw (Student Voice Representative), Abbey Westbury (Member at Large), Terry Lum, Tracey Coupal, Joelle Brennan (Secretary), Hu Jing Yao (Treasurer), Ashley Ragoonaden (Principal), Myrna Stark Leader, Tracy Tremble, Tracey MacInnis, Ilona Morrison, Sarah DeFrancesco-Berg, Allana Scarfo, Jennifer Nemet, Lori Raible, Tara Murphy

Regrets: David Cochrane (Vice- President), Maya Peever

Location: KLO Middle School Library, 3130 Gordon Drive, Kelowna, BC

Agenda	Discussion	Action
Welcome	Meeting called to order by at 1853 by Janet, Introductions completed	
Review and Approval of Agenda for meeting	Janet requested a motion to approve Agenda as circulated, Abbey requested addition of Web Kids request to new business	Motioned to approve as amended by Hu Jing, Seconded by Abbey, carried
Review and Approval of Meeting Minutes from May 2019	Janet requested a motion to approve as submitted	Motioned by Abbey, seconded by Hu Jing, carried
Reports	<p>Principal's Report - Ashley Ragoonadon</p> <ul style="list-style-type: none"> • Circulated Vision Statement for the school developed by teachers over the last year as a direction for the school <ul style="list-style-type: none"> • Has been viewed by teachers, students and parents over last year • Application for Modular Farm Grant from President's Choice last year was approved. Informational video presented <ul style="list-style-type: none"> • Focus is on sustainability and healthy lifestyle • Only 2nd awarded in Canada • Hoping to launch Oct 	ALL – please see Mr. Ragoonadon if you wish to become involved

Approved. Oct. 21 2019

	<p>(awaiting district response to needed infrastructure to module – power and water.)</p> <ul style="list-style-type: none"> • Looking forward to an Environmental Stewardship Day (Green Day) • School focus for year on recognizing diversity among students, additional teach block has be incorporated to allow work on this • School enrollment for 2019/2020 – 830 including a number of international students from Mexico, Syria, Philippines and Jamaica <p>President’s Report – Janet Dhillon</p> <ul style="list-style-type: none"> • Thank you to Ashley, school administration and teachers for maintaining a fantastic school <p>Treasurer’s Report - Hu Jing Yao</p> <ul style="list-style-type: none"> • Approximately 5,000 in General Account • Approximately 7,700 in Gaming Account • Hu Jing will meet with Janet to complete review of outstanding receipts • Gaming Application has been submitted, expecting funds in October <p>Secretary’s Report – Joelle Brennan</p> <ul style="list-style-type: none"> • Nothing to report <p>COPAC Report – Janet Dhillon</p> <ul style="list-style-type: none"> • General info: Meets 1st Monday of each month, includes a review of what is going on at the district level • List of BCTF speakers circulated at last meeting, circulated to group to review 	<p>Hu Jing to circulate September statements via email once available</p> <p>Incoming President – will</p>
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	<ul style="list-style-type: none"> • COPAC did not apply for gaming funds last year, have submitted for this year however may not pay for the PAC application fee • Leadership manuals available for PACs <p>Student Voice Report – Janet Dhillon</p> <ul style="list-style-type: none"> • Student voice will start up again in October 	<p>need to apply for reimbursement of PAC fee</p> <p>Janet to circulate</p>
Old Business	<p>COBSS Recipients for 2019</p> <ul style="list-style-type: none"> • Janet reviewed the function of COBSS and the application process • Letters received and circulated from 2 of the 3 past KLO students who received bursaries as year <p>COBSS Awards 2019/2020</p> <ul style="list-style-type: none"> • Discussion <ul style="list-style-type: none"> ○ last year we increased the amount of each award from 500 to 750.00 ○ Criteria must have attended KLO for 2 years, 1 from English program, 1 from French and 1 from either ○ Generally decided on in the October/November meetings, Joelle suggested moving on it now since the current structure seemed agreeable to most in attendance ○ 25.00 administration fee for each award to cover COBSS service 	<p>Abbey moved that we continue with the 3 awards of 750.00 with current criteria, seconded by Tracey, motion carried</p>
New Business	<p>BCCPAC Registration – Janet Dhillon</p> <ul style="list-style-type: none"> • Application for BCCPAC registration will need to be filed by new President following AGM <p>Teaching Funding Requests for 2019/2020</p>	<p>Carry over to October Agenda</p> <p>Ashley Ragoonadon to</p>

	<p>– Janet Dhillon</p> <ul style="list-style-type: none"> • Joelle put forth a suggestion to use a google form to gather the requests. This allows a spreadsheet to be auto populated and supports easier tracking and presentation at council. Draft form and generated spreadsheet circulated by email and hard copy. • New form includes gaming criteria and prompt to select which the request would fall under • Discussion regarding viewing permissions • Requests will be reviewed at the October 21, 2019 meeting <p>Guest Speakers for 2019/2020 – Joelle Brennan</p> <ul style="list-style-type: none"> • Proposed booking guest speakers for the Jan, Feb, April and May meetings to support improved parent engagement. • List of potential speakers from BCTF circulated <p>Motion to allow Co-chairs to stand as well as a President for the PAC Executive – Janet Dhillon</p> <ul style="list-style-type: none"> • Janet asked if anyone would be stepping forward to allow their name to stand for PAC President for the 2019/2020 year – no nomination • Janet requested a motion to amend the bylaws to allow co-chairs to stand as well as President <p>Motion to change the AGM to September 2019 of current year – Janet Dhillon</p> <ul style="list-style-type: none"> • Janet requested a motion to hold the AGM in September rather than October, to immediately 	<p>circulate to staff to utilize for this year’s funding requests.</p> <p>Joelle to circulate short form gaming criteria</p> <p>Joelle will reach out the BCTF with our meeting dates and list of potential topics (May 2019 meeting), report back next meeting</p> <p>Jennifer motioned to amend the bylaws to allow co-chairs to stand, seconded by Abbey, carried</p> <p>Abbey motioned that we hold the 2019/2020 PAC AGM September 16, 2019, seconded by Terry, carried</p>
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	<p>follow this meeting</p> <p>Motion to remove all signers from KLO PAC bank accounts – Janet Dhillon</p> <ul style="list-style-type: none"> • Janet provided a list of all signers that have been maintained on the KLO PAC bank account • Discussion – move to AGM <p>Web Kids Request – Abbey Westbury</p> <ul style="list-style-type: none"> • Abbey reported on a request from the WEB kids to have parent cheerleaders for the Terry Fox run September 26th, 2019 10:30 	<p>Janet to move request to AGM meeting</p> <p>Ashley/New PAC president – add to school newsletter</p>
Roundtable	<p>Official thanks extended to Janet for her 8 years of service to the KLO PAC</p> <p>Appreciation expressed for Mr. Oakes and his support in adjusting a classroom assignment</p>	
	<p>Motion to Adjourn Meeting by Janet at 2017 pm</p>	
	<p>Next Meeting – October 21, 2019 6:30PM (moved to accommodate Thanksgiving)</p>	